

EAST AYRSHIRE COUNCIL

KILMARNOCK CENTRAL LOCAL COMMITTEE

MINUTES OF MEETING HELD ON THURSDAY 28 MARCH 1996 AT 1500 HOURS IN THE COUNCIL CHAMBERS, CIVIC CENTRE, KILMARNOCK

PRESENT: Councillors Gordon Cree, Wilma Doyle, Ronald Brailsford and Irene Reeves.

ATTENDING: Fiona Lees, Depute Chief Executive, Barbara Haughan, Director of Support Services, Julie Armstrong, Administrative Officer.

APOLOGY: Councillor Douglas Reid.

CHAIR: Councillor Gordon Cree, Chair.

**KILMARNOCK CENTRAL LOCAL COMMITTEE -
QUORUM AND TERMS OF REFERENCE**

1. There was submitted a report dated 20 March 1996 (circulated) by the Chief Executive advising the Local Committee of its quorum and terms of reference.

It was agreed that the quorum be fixed at two and to note the terms of reference as detailed in the Appendix to these Minutes.

LOCAL PLANNING COMMITTEES

2. There was submitted a report dated 21 March 1996 (circulated) by the Chief Executive advising the Local Committee of arrangements for consideration of relevant planning applications by the Local Planning Committees.

The Committee noted:-

- (i) the requirement to form a Local Planning Committee;
- (ii) that the quorum had been fixed at four members;
- (iii) that the Local Planning Committee would consist of the members of the Council who were members of the relevant Local Committee, together with sufficient members drawn from the Chair of the Decentralisation Sub-Committee, the Chair and Vice-Chair of the Policy and Resources Committee and the Chair and Vice-Chair of the Development Services Committee to ensure a quorum is present; and
- (iv) that the Local Planning Committees would hold their meetings immediately before the meetings of the Local Committees.

COMMUNITY INVOLVEMENT IN THE LOCAL COMMITTEE PROCESS

3. There was submitted a report dated 21 March 1996 (circulated) by the Chief Executive advising the Local Committee with regard to the involvement of community representatives.

The Local Committee noted that in relation to item 2.2 of the report the word "discussion" should be substituted for the word "elections" which had been printed in error.

It was agreed:-

- (i) that the composition of the community representation on the Local Committee be (a) one member from the appropriate Community Councils; (b) one member from the Elderly Forum (or equivalent organisation); (c) one member from the Disability Forum (or equivalent organisation); (d) one member from the Youth Forum (or equivalent organisation); and (e) the remaining six representatives be nominated by organisations selected from the wider range of bodies operating within the local committees area and that these would be identified when a comprehensive list had been established and submitted to the next Meeting;
- (ii) that should the number of community representatives nominated exceed ten, the Local Committee seek agreement from the Decentralisation Committee;
- (iii) to instruct officers to make contact with the appropriate organisations in order that they may begin the process of nominating their representatives; and
- (iv) otherwise to note the report.

ARRANGEMENTS FOR COMMUNITY FORUM MEETINGS

4. There was submitted a report dated 21 March 1996 (circulated) by the Chief Executive advising the Local Committee of the requirement to organise Community Forum meetings.

Having noted the commitment to have four Community Forum meetings during the first year and that the first Community Forum would be held in an evening during late May, it was agreed:-

- (i) that the first Community Forum should be held in the Council Chambers, Civic Centre, Kilmarnock;
- (ii) that the Council's Economic Strategy should be an agenda item on the first Community Forum meeting; and

- (iii) to consider at the next meeting of the Local Committee, further issues which should be included on the agenda of a Local Forum meeting.

The meeting terminated at 1525 hours.

APPENDIX**KILMARNOCK CENTRAL LOCAL COMMITTEE - TERMS OF REFERENCE**

- (a) to ensure that the delivery of Council services and the utilisation of its resources, at a local level, reflect the policies and priorities of the Council.
- (b) to identify local issues, priorities and opportunities and ensure the responsiveness of individual service plans and activities accordingly.
- (c) to ensure that Council services work together at a local level to adopt an effective common response to local issues wherever appropriate;
- (d) to provide a focus for community participation in the process of Council decision-making and a vehicle for liaison between the wider community and Council services;
- (e) to support the activities of voluntary organisations and community groups by:-
 - the development of systems of information and advice;
 - the distribution of grant funds; and
 - the creation and ongoing support of local forums;
- (f) to make decisions about grants relevant specifically to the Committee's area;
- (g) to bring forward for consideration centrally, proposals for change in Council policy, practice and resources allocation, in order to make these more sensitive to the needs of their local area;
- (h) at a local level, to develop joint working practices with other agencies for example the Health Board on issues of local interest;
- (i) to publicise and promote the activities of the Council at a local level; and
- (j) to carry out other functions as may be determined by the Council.